

Shrewsbury Planning Commission  
**MINUTES**  
July 5, 2021  
7:30 – 9 p.m.  
Meeting will be held at Shrewsbury Town Office

**Shrewsbury Planning Commission- third Monday Meeting**

When 7:30pm to 9pm on July 5, 2021 Eastern Time - New York

7:30 to 7:45 p.m. Open to public input

Following public input:

1. Call to order  
Meeting called to order at 7:40.  
Attendees: Laura Black, and Melissa Reichert. Steven Nicholson joined part way through for the Utility Work in the ROW ordinance discussion.
2. Approval of agenda, review and/or revision  
Agenda approved as presented.
3. Rounds and mail (SPC members' updates and review PC mail received).  
There was no mail. Laura started a list of possible changes to the Unified Zoning and Subdivision to ask the Selectboard about on Class 4 road policy. We got an email about municipal planning grants and will put this on the agenda for next meeting.
4. Acceptance of meeting minutes of June 21, 2021.  
Meeting minutes were accepted as written.
5. Shade Tree Plan Update  
Melissa reviewed what the Tree Committee is doing. We have come with a list of items to inventory as potential shade tree areas.
6. Shrewsbury Day planning  
Laura interested in engaging the community and we will put Shrewsbury day planning on the agenda for next meeting.
7. Zoning and Subdivision changes – high elevation conditional use standards for residential development, and Class 4 roads and trails  
We need to look more closely at Section 304 and section 306 to make sure that they are consistent with the high elevation zoning changes. Melissa will review these sections. The Boundary line changes and high elevation changes have been made to the UZS Change document.

8. Flood Hazard Regs Update

No word has been received from John Broker Campbell.

9. Selectboard Utility Work in the ROW ordinance

We reviewed Laura's draft. Steve asked why this did not apply to private service. He also brought up the difference between the ROW and the travel portion of the road. Laura suggested that the State statute on the definition of a ROW be added to the draft. Also wanted property owner approval for work in the ROW to be added to the draft on page 5. Shade Trees will be defined in the Shade Tree Preservation Plan. Chapter 71 in VSA 30 covers the Selectboard role in electric and telecom utilities. Stephen raised concerns about the final inspection, and the Selectboard conducting an inspection and reviewing the report. The 18 month responsibility for the work by the utility needs to be added to the draft. Laura will send a revised darft to the Selectboard for their review before the meeting on Wed. July 7<sup>th</sup>..

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Planning Commission, Chair

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Date