

**Shrewsbury Board of Auditors  
Public Meeting, August 11, 2021**

**Note: These minutes are unofficial until approved by the Board of Auditors at the next meeting.**

The Shrewsbury Board of Auditors convened at the Shrewsbury Town Office for a publicly warned meeting on August 11, 2021 at 9:05. Present were board members Rich Biziak (chair), Sandy Bragg and Lee Wilson.

The agenda was approved with no additions.

The minutes of the February 23, 2021 meeting were approved as read.

No members of the public were present.

It was agreed that for the current the combined 1<sup>st</sup> and 2<sup>nd</sup> audit basic auditing tasks will remain unchanged. Additionally, Lee will be assisting Rich with the audit of transfer station punch cards and may assist Rich when the current Grand List is audited to reconcile property value and acreage changes with the previous year's Grand List.

Next year's annual report was discussed.

- Possible dedications were discussed without a selection(s) being made. This is a subject for further discussion.
- Rich will again place an article in the Shrewsbury Times asking for photographs for the report.
- Reference was made to include an asterisk on the table of contents page that direct readers to a statement explaining how to associate warned items with the page in the report that covers item.
- Rich noted the audit schedule for the report will be tight because Town Meeting Day is on March 1.
- The possibility of switching to a digital as opposed to a printed report will be raised with the selectmen.
- Rich will explore with the treasurer, delinquent tax collector and selectboard standardizing the reporting of delinquent taxes. The 2020 town report had three different delinquent tax values presumably based on three different calculation methods.

It was agreed the 2021 third quarter audit will be done December 8 to December 15.

The meeting was adjourned at 9:41

Respectfully submitted,  
Lee Wilson