

**TOWN OF SHREWSBURY  
SELECTBOARD MEETING  
Minutes  
Wednesday June 16, 2021**

**Present at the meeting: Selectboard members: Aaron Korzun, Francis Wyatt, Steven Nicholson; Planning Commission: Laura Black, Conservation Commission: Louise Duda; Lister: Sharon Winnicki; Town Administrative Assistant: Erin Lorentz, Jamie Carrara: Road Commissioner; Megan LaChance, Town Clerk.**

Meeting called to order by A. Korzun at 7:00pm.

Motion made by A. Korzun to follow the agenda with two additions; one being the extension of Rustic Rooster's liquor license as well as Under New Business Town Treasurer submitted a letter regarding needing to borrow money from reserve funds. F. Wyatt seconds, All in favor, motion approved.

Utility Road Ordinance Discussion

L. Black stated that the previous comments from various parties have been compiled for the ordinance discussion. Discussion was held on role of the Town's tree warden was made. Specifically, section 3.3 of the draft was brought up, A. Korzun is to follow up with Tree warden to identify how we want the language in the ordinance. M. Youngstrom has reached out to GMP to discuss current plans, based on the previous projects done in Town. GMP has reached back out to him stating they will work with him for current/future projects as town liaison. A public meeting is still needed for comment. Permit for curb cut vs right of way are two different things. Questions to be answered; Do we need separate permits in our ordinance for curb cut vs right of way? Are bonds needed for commercial projects, not individual service lines? Do we need something in the ordinance about not accepting new private roads? Can you deny a building permit to a person who owns the land. Can you have a permanent resident on a class four road? Selectboard needs to review final questions and get concrete answers for town. Proof of insurance keeps a lot of problems from arising and must be required to move forward. L. Black proposed a permit process that makes sure that we get follow-up and due diligence. Suggestion to have an 18-month process to get full permit and have one form that documents all of the steps and provides the right contacts from the Town for each step. We need to make sure permit applicants are coming to SB with questions and concerns, not taking time from the Road commissioner. Ideal process is that the permit application goes to Town Clerk, then to Road Commissioner, then to Selectboard for approval, SB would approve or deny, then Town Clerk gets approved permit for records, sends to permit applicant and to Road Commissioner, owner then completes work and requests inspection for final review/permit completion. J. Carrara stated he would like language to "Suspend service work and utility permit work through Nov to May 1<sup>st</sup>" in the draft ordinance. There is a current scenic road designation in our town plan that needs to be followed.

L. Black will draft a new document for our review.

Bonding for Town Officers-S. Nicholson is working on whether all officers are bonded or need to be bonded. Will discuss at 7/7/21 meeting.

Temp. Liquor License- Southside Catering- A. Korzun made a motion to accept the temporary liquor license for Southside Steakhouse's permit. A. Korzun made a motion to approve the request for The Rustic Rooster to expand the outdoor space in their existing liquor permit. S. Nicholson seconded. All in favor. Motion approved.

New Business-A. Korzun read a note from the DRB regarding Maniery-Green property and the permit for the deck.

A motion was made by A. Korzun for the following Town appointments: that S. Winnicki become an assistant health officer to Kathy Felder, that Benny Carrara and George Brigham, Jr. Cemetery Commissioners, L. Black will be the Commissioner for the Rutland Regional Planning Commission, A. Korzun to be alternate RRPC Commissioner and Adrienne Raymond will continue as RRPC Transportation Council. S. Nicholson seconded. All in favor.

Note for Town Clerk: Vermont 10-year communication plan or link to it needs to go onto Shrewsbury website, which is open for comment period.

Mask policy-Town Office will uphold their current mask policy. We need to remove the language on our meeting agendas.

Sheriff Contract-Sheriff Fox will be invited to our next selectboard meeting to discuss our contract. Devon Neary will be here to present traffic study, to lower speed limit to 35 mph. With hopes to make amendments to our traffic ordinance.

L. Duda asked for an update about Gaynor Road and the work being done. Concerns brought up about legal issues.

A. Korzun made a motion to sign the Letter of Intent to participate in the Municipal Roads Grants in Aid Program. Letter was signed by Road Commissioner and A. Korzun.

L. Maguire submitted a letter stating she had applied for the arpa.gov and may need to take funds from reserves. S. Nicholson made a motion for the treasurer to borrow from the reserve funds, with interest, to pay for general fund expenses until taxes are collected.

S. Nicholson made a motion that when the ARPA funds are received that the treasurer is sure that funds are to be separated into a line item and tracked. Seconded by A. Korzun. All in favor. Motion approved. E. Lorentz to reach out to Eric Hall about what we can and cannot use the funding for. Digitizing records and mapping is a possibility.

Review 6/2/21 Minutes A. Korzun made a motion to accept the minutes from the 6/2/21 meeting. F. Wyatt seconds. All in favor. Motion approved.

Review Orders: Motion made by S. Nicholson to accept Selectboard Order #6a for \$4942.26, and Roads Order #6a for \$15064.16. F. Wyatt seconded. All in favor. Motion approved.

Meeting Adjourned at 9:46pm.

Respectfully submitted,  
Erin Lorentz

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.