

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Aaron Korzun, Laura Black, Marc Cimonetti	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	EMD, Selectboard
Preferred EOC Positions and Duties	
EOC Director: Aaron Korzun	Supervises and directs all EOC activities coordinating municipal support and response
Communications Support: Megan LaChance	Staffs phones and radio
Situational Awareness: Aaron Korzun	Tracks and answers any Requests for Information (RFI)
Logistics: Aaron Korzun	Tracks and coordinates any Requests for Support (RFS)
Public Information Officer: Aaron Korzun	Produces and posts public information and press releases
Financials: Linda McGuire	Financials- tracks invoices, pay logs, etc...
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Aaron Korzun, EMD	H:802-492-3362, M:802-774-8264, dockorzun@vermontel.net
Marc Cimonetti, EMC	M:802-353-2736, mcimonetti@gmail.com
Francis Wyatt	H:802-492-3001, M:802-349-0210, wyattfe@gmail.com
Megan LaChance, Town Clerk	W:802-492-3511, M:330-388-1300, FAX:802-492-3511, shrewsburyclerk@vermontel.net
Linda McGuire, Treas.	W:802-492-3558, H:802-492-3487, shrewsburytreas@vermontel.net
Betsy Jesser, Ass'tTC	H:802-492-3587, vtbenbeano@gmail.com
Sharon Winnicki, Shelter Manager	H:802-492-3536, M:802-558-3703, winnickis@gmail.com
Primary EOC Location	
Facility / Address:	Town Office, 9823 Cold River Rd. Shrewsbury, VT 05738
Phone Numbers:	802-492-3511:Town Clerk, 802-492-3558:Treasurer,
Equipment/Notes:	Computer, copier, printer, base radio: frequency-159.045, generator, wifi guest password: TownOffice15.
Alternate EOC Location	

Facility / Address:	Shrewsbury Community Meeting House, 88 Lottery Rd.
Phone Numbers:	802-492-6050, wifi guest password: meetinghouse
Equipment/Notes:	Generator. Need to bring: Computer, printer, paper, pens, maps, portable radio and charger, etc...

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Road Commissioner, Selectboard		
Emergency spending limits: None		
Businesses with Standing Municipal Contracts		
Type of Contract	Name	Contact Info
Other Local Resources		
Type of Resources/Skills	Name	Contact Info
Firefighting, Search & Rescue	Shrewsbury Volunteer Fire Department	802-492-6001
Excavator, dump truck	PVF Services	802-492-3364 sharrowmaple@gmail.com
Excavator, dump truck	Beardmore Excavating	802-342-3507
Dump trucks, hauling materials	Ethier Trucking	802-446-2758
Debris removal & excavating	Martin's Logging and Excavating	802-492-3444
Debris removal & excavating	McGown Landscaping	802-558-6832
Electricity outage	Green Mountain Power	1-800-451-2877
E911 outage	Vermont Telephone Co.	1-800-279-4049
Derailment	VT Rail System	802-775-4356
Food	Pierce's Store	802-492-3326 pierces.store@gmail.com
<p>State support that is usually at no cost to the municipality:</p> <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise <p>State support the municipality will normally eventually have to pay for:</p> <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<p><i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i></p>		

National Incident Management System (NIMS) Typed Resources*											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	1
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	1
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)	2					Trailer, Small Equipment	N/A	N/A	N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A	4
Aerial Apparatus, Fire						Truck, Plow	N/A	N/A	N/A	N/A	
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)	1	1				Water Pump, Water Distribution					
Fire Boat				N/A		Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	1
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium	N/A	N/A	N/A	N/A	1
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A		Wood Chipper	N/A	N/A	N/A	N/A	1
Generator	N/A	N/A	N/A	N/A		Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader	N/A	N/A	N/A	N/A	1	N/A means FEMA does not NIMS Type this piece of equipment.					

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List:
<https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Betsy Jesser: vtbenbeano@gmail.com or benbeano@vermontel.net www.shrewsburyvt.org – town office website
Local Newspaper, Radio, TV:	Rutland Herald: 802-747-6121 Times of Shrewsbury: shrewsburytimes@gmail.com
Public Notice locations:	Town Office, Pierce's Store, Cuttingsville Post Office
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	800-347-0488
United Way of Rutland County Ashley Bride, Executive Director	802-773-7477 802-353-0175 (mobile)
Bayada Home Health Bayada Home Care Bayada Hospice	802-775-7272 802-774-5111 802-282-4122
Rutland Mental Health / Emergency Services (24-hour) (mobile)	802-775-1000 802-779-4383
Rutland Regional Medical Center	802-775-7111
Southwest Vermont Council on Aging / Helpline (8-4 M-F)	1-800-642-5119
Courtney Anderson - Director of Nutrition, Wellness and Community Services	802-772-7828 (8-4 M-F) 802-734-0484 (mobile)
Visiting Nurse Association & Hospice (8-4 M-F) Nicole Moran (24-hour) Mike Delehanty (24-hour)	802-775-0568 802-353-1052 (mobile) 802-683-9041 (mobile)
Vermont Association for the Blind and Visually Impaired	802-863-1358 x233
Vermont Center for Independent Living	802-779-9021
Shrewsbury Mountain School, 300 Mountain School Rd.	802-492-3435, Kristin Cimonetti, principal
Spring Lake Ranch, 1169 Spring Lake Rd., Duty Staff Officer	802-492-3322

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> Determine the approximate number of people who need sheltering Call the State EOC / Watch Officer at 800-347-0488 and request support Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Rutland High School / 22 Stratton Road, Rutland
Opening Contact:	State EOC 800-347-0488; American Red Cross 833-583-3111
Phone Numbers:	Glenn Scott, Shelter Manager 802-236-8266 Additional Numbers: 802-773-1983 / 802-770-1199
Primary Local Shelter	
Location / Address:	Town Office, 9823 Cold River Rd.
Facility Contact(s):	Megan LaChance
Phone Numbers:	802-492-3511, Town Clerk:M-303-388-1300
Shelter Manager:	Sharon Winnicki: H:802-492-3536, M:802-558-3703
Staff Requirements:	
Services:	Warm:Y Overnight:Y Food Prep:N Showers:Y Healthcare:N
Notes: MER's, bottled water, cots	Capacity:30 Generator? Y Pets Allowed? Y
Alternate Local Shelter	
Location / Address:	Shrewsbury Community Meeting House, 88 Lottery Rd.
Facility Contact(s):	Julanne Sharrow, H:802-492-3361, julanne@vermontel.net
Phone Numbers:	802-492-6050
Shelter Manager:	TBD
Staff Requirements:	
Services:	Warm:Y Overnight:Y Food Prep:Y Showers:N Healthcare:N
Notes: No food or bedding. Pets in crates. Can stay in garage?	Capacity: 80 Generator: Y Pets Allowed: Y

Annexes (Optional, create and letter as needed)

Annex A: Continuity of Operations Plan
Annex B: Vulnerable Populations Communication Protocol
Annex C: Rutland Region Public Works Mutual Aid Agreement

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Aaron Korzun	H:802-492-3362	M:802-774-8264		dockorzun@vermontel.net
EM Coordinator	Marc Cimonetti	M:802-353-2736			mcimonetti@gmail.com
Local Response Organization Contacts					
Fire Chief	Phil Severy	M:802-558-5958			
Assistant/Deputy Fire Chief	Kevin Brown	H:802-775-6194	M:802-345-8668	W:802-775-6194	
EMS Chief					
Chief of Police or Constable					
State Police or County Sheriff	State Sheriff	911 911	802-773-9101 802-775-8002		Sheriff FAX:802-775-1794
Local Dispatch Center		911			
Local Public Works Contacts					
Road Foreman					
Road Commissioner	Jamie Carrara	G:802-492-3656	P:802-772-2043	H:802-492-6137	shrewsburyroad@vermontel.net freemanbrookroad@yahoo.net
Town Garage	Jamie, Dan	802-492-3656			
Drinking Water Utility	Cuttingsville Fire District #1	802-492-3809 Mark Stewart			Ginamark802@vermontel.net
Wastewater Utility					
Transfer Station	Bert Potter Paul Young Jeremiah St. Pierre	H:802-773-2272 TS:802-492-3867			Clutcher8@gmail.com
Municipal Government Contacts					
Town Administrator					
Town/City Manager					

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Selectboard Chair	Aaron Korzun	H:802-492-3362	M:802-774-8264		dockorzun@vermontel.net
Selectboard Alt	Francis Wyatt	H:802-492-3001	M:802-349-0201		wyattfe@gmail.com
Selectboard Alt	Marc Cimonetti	M:802-353-2736			mcimonetti@gmail.com
Town Clerk	Megan LaChance	W:802-492-3511	M:330-388-1300		shrewsburyclerk@vermontel.net
Town Treasurer / Finance	Linda McGuire	W:802-492-3558	H:802-492-3487		shrewsburytreas@vermontel.net
Town Health Officer	Kathy Felder	H:802-492-3633	M:802-558-9067		gkfelder@comcast.net
Deputy Town Health Officer	Sharon Winnicki	H:802-492-3536	M:802-558-3703		winnickis@gmail.com
Forest Fire Warden	Kevin Brown	H:802-775-6194	M:802-345-8668		
Deputy Forest Fire Warden	Al Ridlon, Jr.	H:802-492-2108	M:802-747-8852		
Animal Control Officer	Adrienne Raymond	H:802-492-3578			raymond@vermontel.net
Meeting House	Julanne Sharrow	MH802-492-6050	H:802-492-3511		julanne@vermontel.net
School Contact #1	Kristin Cimonetti	W:802-786-3995	H:802-417-1764		kcimonetti@millriverschools.org
School Contact #2	Tim Harte	M:802-558-3361			tharte@millriverschools.org
School District Office		802-775-3451			
Other Contacts					