

**Shrewsbury Board of Auditors
Public Meeting, August 11, 2023**

Note: These minutes are unofficial until approved by the Board of Auditors at the next meeting.

The Shrewsbury Board of Auditors convened at the Shrewsbury Town Office for a publicly warned meeting on August 11, 2023, at 1.36 pm. Present were board members Rich Biziak (chair), Sandy Bragg and Michelle Greene. No members of the public were present.

The agenda was approved, as were the minutes from the January 21st 2023 meeting with no amendments.

Rich Biziak and Michelle Greene were elected co-chairs of the Board of Auditors. Rich confirmed his intention to retire as town auditor at the end of his current term in March, 2025.

The results and recommendations of the independent audit by RHR Smith were discussed. Michelle will review our analysis of the independent audit for any required follow up. We are targeting August 25th for completion of this phase.

Regarding the upcoming audit of first and second quarters of 2023, responsibilities were confirmed to be the same as prior audits.

In discussing the 2023 Town Report and remaining schedule for 2023/4, the date for the initiation of the Q3 audit was set for October 31, 2023. Potential dedicatees for the upcoming town report were discussed. Rich noted that the upcoming schedule for the town report should be manageable since the upcoming town meeting date is March 5th 2024.

The meeting was adjourned at 2.38 pm.