

Shrewsbury Planning Commission

**MINUTES**

December 12, 2023

7:00 – 8:30 p.m.

Shrewsbury Town Office

Shrewsbury Planning Commission

7:00 to 7:15 p.m.            Open to public input

Following public input:

1. Call to order  
Meeting called to order at 7:08  
Attendees: Laura Black, Ryan Fitzbeauchamp, Connor Self, and Melissa Reichert
2. Approval of agenda, review and/or revision  
Agenda approved as presented
3. Rounds and mail (SPC members' updates and review PC mail received)  
Connor emailed Adrienne Raymond about the Change of Use application but has not heard back from her.
4. Acceptance of meeting minutes of 28, 2023  
Minutes were accepted as written.
5. Annual Town Report  
Ryan volunteered to do the Town Report again this year. Laura suggested we use the opportunity to mention the need for another planning commission member. Other topics are the census data revisions for the Town Plan, Class 4 road policy, Community value mapping and Conner Self's joining the SPC.
6. Class 4 road policy  
Laura met with Jamie Carrara the Town Road Commissioner. We reviewed the proposed language to go into the Subdivision regulations related to Class 4 roads. Jamie thinks that any improvements need to be at Class 3 standards and meet Municipal Roads General Permit (MRGP) standards. Jamie thinks the section on improvements does not need to be there. Jamie raised a concern that people would have to get a permit every year to perform maintenance including plowing. Laura is going to write the Standards and requirements for road improvements needed for subdivision in #2 instead of the language that would be in the Unified Zoning and Subdivision regulations. Laura will work on revisions based on Jamie's comments.
7. Census data  
Tabled to next meeting.

8. Community Values Mapping project

Melissa suggested that reading the entire section from the Mapping Vermont's Natural Heritage book starting with Step 1 would provide context for the Community Value Mapping. Ryan suggested we strategize on what we are going to do for the next few months. The question was raised whether we want to do the on-line version or not. We need to look at the program and see how it is done. We also need to discuss how to facilitate the meeting in greater depth. Ryan suggested we need to bring other people in such as the Conservation Commission. We need people that are comfortable doing facilitation. Ryan thinks we should get in touch with the Shrewsbury Conservation Commission and he will do this. Melissa will look at the Orton Foundation Community Heart and Soul Guide. We also need to set a firm date and update our topic list at the next meeting.

9. To do list review – same list as before

- Scenic Resources
- Town Plan Maps discussion
- Meadowlands review

Next meeting January 9

10. Adjourn

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Planning Commission, Chair

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Date