

**Minutes of Selectboard Meeting  
September 4, 2024**

**Present at meeting:** Selectboard members: Aaron Korzun, Marc Cimonetti, Francis Wyatt. Town Clerk: Rebecca Rice. Selectboard Interim Administrative Assistant: Laura Black. Roads Employee: Dan Cavoto. Lister: Scott Ryan

**Members of the public:** None

The meeting was convened at 6:35 PM

**Agenda:** Motion made by A. Korzun to follow the agenda with the additions of: Outside consumption permit for Pierces Store, Catering permit for wedding at 1204 Bailey Road. F. Wyatt seconded. All in favor, motion approved.

**Listers-Error and Omissions Requests:** The Board of Listers are requesting approval of the following errors and omissions request: Gary Maniery name change to Topanga Ward; Assessed values for Eldred & Lillian French and Greg and Galen Miller; Assessed value for Russ & Karly Carrara. Aaron Korzun made a motion to approve the errors and omissions request. Seconded by Marc Cimonetti. Approved.

**Outside Consumption Permit and Catering Permit:** A. Korzun made a motion to approve an outside consumption permit for Pierces Store and a Catering permit for a wedding at 1204 Bailey Road. F. Wyatt seconded. All in favor, motion approved.

**Road Commissioner Position:** Discussed the duties of the Road Commissioner with Dan Cavoto. Dan suggested that the Selectboard provide funding for more training and accreditations. The Selectboard agrees that keeping up to date with training is valuable.

**Work in the ROW permit – Keifer Road:** Request for a Work in ROW permit for Scott Wheeler on Keifer Road. Road Commissioner comments are that no culvert is needed. A. Korzun made a motion to approve the Work in ROW permit with the Road Commissioner's comments. M. Cimonetti seconded. Approved.

**Digitizing Land Records:** A. Korzun made a motion to approve an additional \$2,190 requested from Records Force for digitizing town records. M. Cimonetti seconded. Approved.

**IT Equipment for S55 Compliance:** The Selectboard is giving approval to the Interim Administrative Assistant to work with a local consultant for the equipment and installation of equipment for video conference meetings.

**New Business/Open to the Public:** Decisions from previous meeting that wasn't detailed in the minutes:

1. Selectboard decided to get all vermontel.net email addresses for town offices/officials. Linda/treasurer is the main contact for VTel to set up the email addresses. Laura contacted town officers with this info.
2. Selectboard decided to set up a youTube channel for video storage and access. Marc has set this up (Jonathan G is a resource for assistance). Once set up, Jonathan will set up a link on the Town website. A plug-in for \$130/year will be purchased for the website.
3. Selectboard decided to use google drive for document storage. Laura already has it set up using the shrewsburyvtinfo@gmail.com email from when the website transition took place. (Laura shared the access info with Marc). Discussion included that folders could be set up with shared access provided/limited to each organization (selectboard, planning commission, conserv commission, etc).

**Review Minutes:** A. Korzun made a motion to accept the 8/21/2024 Selectboard meeting minutes. Seconded by M. Cimonetti. Approved.

**Review Orders:** F. Wyatt made a motion to approve Selectboard Orders #9 for \$11,411.67 and Road Orders #9 for \$18,089.15. Seconded by M. Cimonetti. Approved.

**Adjourned** at 7:46 PM

Respectfully submitted,  
Francis Wyatt

These minutes are unofficial until approved by the Selectboard at the next regularly scheduled meeting.